

**CITY OF MIAMI SPRINGS GENERAL EMPLOYEES'
RETIREMENT SYSTEM
MINUTES OF THE MEETING HELD
MAY 5, 2022**

The Meeting of the Board of Trustees of the City of Miami Springs General Employees' Retirement System.

TRUSTEES PRESENT

Tom Cummings, Chair
Tammy Romero, Secretary
William Alonso, Trustee
Francisco Arguelles, Trustee

OTHERS PRESENT

Amanda Kish, Administrator Resource Centers
Adam Levinson, Klausner, Kaufman, Jensen & Levinson
Brendon Vavrica, AndCo Consulting
Steven Stack, Highland Capital
Karen Russo, Salem Trust
Nicolas Lahaye, GRS

PUBLIC COMMENTS

A member of the plan requested that the website be updated. The member questioned the timing of the retirement.

A member called into the meeting via zoom.

CUSTODIAN REPORT: SALEM TRUST (Karen Russo)

Mrs. Russo provided a custodian update. The signature authorization will need to be updated. Mrs. Russo informed the Board of a new system that allows members to retrieve 1099 R and change their address. She informed the Board that a letter will be sent out to the retirees.

INVESTMENT MANAGER REPORT: HIGHLAND CAPITAL (Steve Stack)

Mr. Stack informed the Board of the uncertainties of the Market and how war has affected to the market. He reviewed the global market environment and economic returns. The portfolio is overweighted to finance. He reviewed the fund's performance as of March 31, 2022. He stated that value outperformed growth. The quarter for March 31, 2022, return was 2.00% and the fiscal year return 1.06%. The total fund returns \$10,812,494.00.

INVESTMENT CONSULTANT REPORT: AndCo (BRENDON VAVRICA)

Mr. Vavrica reviewed the market environment for the quarter ending March 31st. Mr. Vavrica informed the Board that value stocks over Mr. Vavrica reviewed the asset allocation for March 31, 2022, which was \$24,726,553.00. He stated that the total fund for the quarter was -5.36% and the plan placed in the (60th) percentile. Total Equity return for the quarter was -7.69% below the benchmark at -4.82%. Domestic Equity return for the quarter -6.81% and below the benchmark -4.60%. Total Fixed Income return for the quarter was -3.98% below the benchmark at -4.69%. Total Real-estate return for the quarter was 8.46% below the benchmark 7.97 %. Mr. Vavrica continued to review the individual managers. The plan is ranked in the 2nd percentile for the 5-year return. Mr. Vavrica recommended a TIPS allocation. The Board held a discussion regarding the recommendation. Mr. Vavrica recommended lowering the investment return to 7.00% following the next valuation.

PRESENTATION OF THE 9/30/2021 ACTUARIAL VALUATION REPORT: GRS (Nicolas Lahaye)

Mr. Lahaye presented the Board with the 9/30/2021 Actuarial Valuation Report which sets the contribution requirement for the Fiscal Year End 9/30/2023. The required employer contributions slightly decrease from \$435,789.00 to \$427,903 for the fiscal year 2021. There was net actuarial gain of \$1,153,433.00 which means the plan had been more favorable experience than assumed. The gain was primarily due to recognized investment return and a higher mortality rate. The actuarial gain reduced the required contribution by \$48,234.00. The gain causes a decrease in the required contribution of \$53,669.00 The Plan's funded ratio this year from compared to 103.2% last year's funding ratio of 97.1%. Mr. Lahaye stated that the future contribution rate for the City decreased from 12.90 % to 11.27%.

MOTION: Mr. Alonso made a motion approve the Annual Valuation

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

The Board reviewed and discussed 7.00% return.

MOTION: Mr. Alonso made a motion approve the Investment Return of 7.00%.

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

MINUTES

The Board reviewed the minutes of the February 3, 2022.

MOTION: Ms. Romero made a motion approve the February 3, 2022

SECOND: Mr. Arguelles seconded the motion.

CARRIED: The motion carried 4-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since the May 5, 2022

Disbursements Presented to Salem Trust		
WARRANT #428	Amount	Disbursement Date
UNUM Life Insurance (Billing # 0700942-002-2 due date 02/01/22)	\$ 370.74	01/21/2022
Resource Centers, LLC (Invoice 19138, February 2022 Admin Fees)	\$ 2,300.00	02/15/2022
Klausner Kaufman Jensen & Levinson (Inv 30000 dated 01/31/2022)	\$ 1,250.00	02/15/2022
Caballero Fierman Llerena & Garcia (Inv 46896 dated 01/16/22)	\$ 1,500.00	02/15/2022
GRS (Invoice 466563 dated 12/13/2021)	\$ 3,964.00	02/15/2022
Salem Trust (Custodian Fees for QE 12/31/21)	\$ 3,213.14	02/15/2022
WARRANT #429		
UNUM Life Insurance (Billing # 0700942-002-2 due date 03/01/22)	\$ 348.91	02/18/2022
Resource Centers, LLC (Invoice 19197, March 2022 Admin Fees)	\$ 2,300.00	03/09/2022
Klausner Kaufman Jensen & Levinson (Inv 30190 dated 02/28/2022)	\$ 1,250.00	03/09/2022
Caballero Fierman Llerena & Garcia (Inv 47160 dated 02/20/22)	\$ 1,000.00	03/09/2022
WARRANT #430		
UNUM Life Insurance (Billing # 0700942-002-2 due date 04/01/22)	\$ 352.61	03/22/2022
Resource Centers, LLC (Invoice 19259, April 2022 Admin Fees)	\$ 2,300.00	04/12/2022
Klausner Kaufman Jensen & Levinson (Inv 30371 dated 03/31/2022)	\$ 1,250.00	04/12/2022
Gabriel Roeder Smith & Company (Invoice 470297 dated 04/06/22)	\$ 3,422.00	04/12/2022
AndCo Consulting (Fees for QE 03/31/22 Invoice 41078)	\$ 7,299.61	04/12/2022
Total Disbursements	\$ 32,121.01	

MOTION: Ms. Romero made a motion approve the May 5, 2022

SECOND: Mr. Alonso seconded the motion.

CARRIED: The motion carried 4-0.

BENEFIT APPROVALS:

- **Application for Refund of Contribution**
 - Mayra Aleman
 - Roberto Baldoquin
 - Jonathan Heider
 - Roberto Quintero
- **Application for Retirement**
 - Joel Watts

REPORTS

Administrator: PRC (Scott Baur)

Mr. Baur addressed an issue with the overpayment from a member’s DROP account. He outlined the policy and procedures Resource Centers has in place. The Board questioned Resource Centers E&O policy and would like to review the policy. Mr. Baur informed the Board that he will send out his E&O policy to the Board. Mr. Baur assured the Board that the overpayment will be paid by the Resource Centers. Mr. Baur stated that Resource Centers will pay for the GRS invoice.

Attorney: Klausner, Kaufman , Jensen and Levinson (Adam Levinson)

OLD BUSINESS

The Board discussed Margaret Watson refund of contribution to her listed beneficiary.

The beneficiary has received the letter regarding the refund and should be reaching out to the Resource Centers.

NEW BUSINESS

NEXT MEETING DATE

Thursday, August 4, 2022

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 9:41 AM.

Respectfully submitted,

Tammy Romero, Secretary